

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard  
Baltimore, Maryland 21244-1850



## **CENTER FOR DRUG AND HEALTH PLAN CHOICE**

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**DATE:** August 19, 2009

**TO:** All Part D Plan Sponsors, Medicare Advantage Organizations and 1876 Cost Plans

**FROM:** Anthony Culotta, Director  
Medicare Enrollment and Appeals Group

**SUBJECT:** 2010 Medicare Advantage, Part D Plan and 1876 Cost Plan Enrollment Guidance – UPDATES

The Centers for Medicare & Medicaid Services (CMS) is releasing updates to the existing enrollment and disenrollment guidance for Medicare Advantage (MA) plans, Medicare prescription drug plans (PDPs) and 1876 Cost Plans.

The updates to the CMS enrollment guidance documents are posted on the web at: <http://www.cms.hhs.gov/home/medicare.asp> under the “Eligibility and Enrollment” heading. The specific links for the revised guidance documents are as follows:

For PDP enrollment guidance go to:  
<http://www.cms.hhs.gov/MedicarePresDrugEligEnrol/>

For MA and 1876 Cost Plan enrollment guidance go to:  
<http://www.cms.hhs.gov/MedicareMangCareEligEnrol/>

**Note:** Once on the page, look for the file names which include the date “August 19, 2009” to ensure you select the correct links.

These guidance updates are effective for contract year 2010. All enrollments with an effective date on or after January 1, 2010, must be processed in accordance with the revised guidance requirements, including new model enrollment forms and notices provided. Organizations may, at their option, implement any aspect of this guidance (e.g. new model forms/notices) prior to the required implementation date.

Any questions about this guidance should be directed to your CMS account manager or to [PDPEnrollment@cms.hhs.gov](mailto:PDPEnrollment@cms.hhs.gov) with a copy to your CMS plan/account manager.